

St. Joseph's School
School Board Minutes
Wednesday, May 15th, 2024
5:30 pm-Conference Room

1. Call to order and opening prayer. In attendance; Jonathan Westphal, Father Eberle, Narcel Clark, Matt Kohler, Joan Zander, Sara Loomer, Heidi Lee, Brandon Johnson. Absent: Kelsey Lee.
2. Approval of Minutes of prior meetings, motion to approve by Joan 2nd by Heidi.
3. Review of financial statement.
 - 3.1 Business Manager Alex Kitchens presented the Board with the approved budget for 24-25 school year, which was approved by finance council. A tech fee is being added for 24-25 school year. Salaried for all additional teachers needed with the expansion are included in the budget.
4. Administrators report.
 - 4.1 Enrollment is currently at 162.
 - 4.2 Enrollment for the 2024/2025 school year is at 184.

Old Business:

 - Run for Funds goal was reached, which was set at \$60,000
 - First Communion – Was on May 5th, there were 57 first communicants
 - National Teachers Week – Was the May 6th-10th and it went well.
 - 4th-6th grade took a trip to the Minot zoo and everyone represented St. Joseph's well and enjoyed the trip.
 - Spring Concert was on May 9th, all of the kids did exceptionally well and there was good feedback on how it was organized.
 - May in service – Was on Friday May 10th. Caleb Fry and Holly Votova were present to give a talk on the signs of grooming/sexual predation, and provided some education on how to prevent it. Also went through 24-25 plan.

New Business:

 - Talent show is on May 21st
 - Spring Splendor will be on May 22nd and held in the Park. Student Council will be helping along with parent volunteers.
 - Medora Field trip for the 6th graders is upcoming.
 - Food rates next year- There will be an assessment on the competitiveness of the rates for lunch over the coming months.
 - 24-25 Staff update- Kindergarten Teacher is still needed, potential for a current staff to get licensed and take on that role. There will be 3 part time teachers to cover the 5th-7th grade roles, all of which are hired. The scheduling is still be narrowed down, but is getting close to being finalized.
 - Kindergarten Screening – 3 staff members will be conducting screening of incoming Kindergarteners tomorrow, May 16th.

- Summer hours- Jordan will be in the office in the mornings with some exceptions.
- Suzie Q's will be coming as a treat for all students for hitting the school wide goal.

5. Pastors Report

- Fr. Eberle met with the city on options to convert the Parish life Center to accommodate the school expansion. There were several changes that would need to be made to bring the building into compliance. These changes would make it fiscally unfeasible at this time to use that space. The City also said that the adjacent lot from the school cannot be used with a modular on it, due to the lack of on-street parking. The board held an extended discussion on space and viability of options for expansion into the future based on current demands and situation.
- Closing prayer said by Fr. Eberle and the meeting was adjourned at 6:52 p.m. Next Meeting is scheduled for Monday, July 15th at 5:30 p.m.