

ST. JOSEPH'S SCHOOL
School Board Minutes
Monday, July 22, 2024
5:30 pm-Conference Room

1. Call to order and Opening Prayer
 - 1.1 In Attendance: Father Eberle, Narcel Clark, Jonathon Westphal, Joan Zander, Sara Loomer, Heidi Lee, Brandon Johnson
 - 1.2 Absent: Father Ben, Kelsey Lee, Matt Kohler
2. Approval of Minutes of Prior Meeting
 - 2.1 Motion to approve by Brandon Johnson, 2nd by Sara Loomer, Motion Carries.
3. Administrator's Report-Old Business.
 - 3.1 End of year activities went well, spring splendor had a good turnout and Narcel received positive feedback. The 6th grade graduation went very well also.
 - 3.2 The first ever Kindergarten Screening was successful, they will most likely continue to do this in the future.
 - 3.3 End of year reports are all done and turned in.
 - 3.4 The school was awarded 12,000 in grants from Williston Community Builders for new desks for both teachers and students. The Kindergarten rooms will be getting new tables and the 1st and 2nd grade classrooms will be getting new desks. The school was also awarded a 7,000 grant from the bank.
 - 3.5 Gina Doran was awarded paraprofessional of the year back in May, a well deserved award.
4. Administrator's Report-New Business
 - 4.1 Enrollment is up to 200, which is up almost 40 from last year at this time. There are also still a few applications in the works.
 - 4.2 The open Kindergarten position has been filled; there are still quite a few steps for the applicant to acquire their work visa.
 - 4.3 We are still looking for 2 classroom aides, WILMAC previously offered an aide if we cannot fill our positions so we are awaiting their response but also looking into a few other options at the same time.
 - 4.4 With Title funds, St. Joes was able to send a few teachers to a national conference in Phoenix; it was a great learning experience for them. Currently, 5 teachers are in Orlando at another conference.
 - 4.5 On 8/14/24 Narcel will be meeting with the new staff and the aids and substitute teachers for an in-service. On 8/15 Narcel will be meeting with the staff for the first all school in-service. On 8/19 Shelly Preszler will be speaking to the staff on the topic of prayer and having a relationship with God during the in-service. On 8/20 the school will have the open house for students from 8-3, there will also be parent meetings 3 times that day.
 - 4.6 Calendar change, there will now be no school on 5/2/25 due to the Catholic Daughters hosting the state convention at St. Joes, we will have

enough minutes to fulfill the requirements. Staff will be present this day for a training on culture.

- 4.7 Motion to approve calendar change by Heidi Lee, second by Sara Loomer, motion approved.
- 4.8 Sports Co-op, we are waiting to hear from Robert Conley on how to proceed for the 7th graders to be able to participate in sports through the public school system.
- 4.9 The schedules for the classes are mostly done; they just need some finalizations on the duty schedule.
- 4.10 Tuition assistance, so far \$40,145 has been given out and there are still a few more applications to go through. Most of the funding comes from grants and private donations.
- 4.11 After School Care is ready to go for the year, they are fully staffed and there are some policy changes taking place to ensure a smooth year. The price of after school care will be increasing from \$200 a month to \$220 to keep up with employment demands.
- 4.12 Handbook changes-Narcel and Father will be sitting down with Alex to look at some possible changes in the handbook.
5. Pastor's report
 - 5.1 Dakota Sound has all the parts for the PA system for the classrooms and will be installing tomorrow.
 - 5.2 Father Ben and Alex will be meeting with the city tomorrow to discuss the possibility of using the empty lot across the street from the school for a modular to expand.
 - 5.3 Dominic Monson, an architect took a look at the blueprints of the school and did a walk through, he will be coming up with potential options to modify the current school layout to add additional space.
 - 5.4 Brandon's last meeting will be in August and Kelsey will also be done, both their terms are up.
6. Time and Date of next meeting: Tuesday 8/27/24 at 5:00 pm.
7. Closing prayer and adjournment