

St. Joseph's School
School Board Minutes
Tuesday, August 28th, 2024
5:00 pm-Conference Room

1. Call to order and opening prayer. Meeting started at 5:04. In attendance; Jonathan Westphal, Father Eberle, Narcel Clark, Matt Kohler, Joan Zander, Sara Loomer, Heidi Lee, Brandon Johnson. Absent: Kelsey Lee.
2. Approval of Minutes of prior meetings, motion to approve by Matt 2nd by Sarah.
3. Review of financial statement.
 - 3.1 Discussion took place on the financial statements, with nothing of pressing concern or pressing to note.
4. Administrators report.
 - 4.1 Enrollment is currently at 195.

Old Business:

 - In-service – There was an extra half day this year. The in service had different session that applied for all staff. Shelly Pressler also came and spoke to the staff.
 - ND Foods Workshop – Some of the staff went to Bismarck to attend and ensure we are up to date in our recordkeeping and paperwork.
 - Open House/Parent Meetings- Took place on Tuesday August 20th. There was a good turnout at all three parent meetings.
 - New Desks- All new desks were received and put together before the start of school. Some were damaged upon arrival, so replacements were sent.
 - Technology – All of the planned technology updates were completed. With the increased enrollment and staff, there have been some further updates needed to accommodate this load. Our IT support provider will work on what upgrades are necessary.

New Business:

- State Reports – Narcel is working on these right now and should have them wrapped up soon.
- Wilmac/Kindergarten Screening – Wilmac representatives were here to walkthrough and observe. They were able to update us on the cost of service as well as give an overview of services that will be available based on the need.
- Staff update – The school is fully staffed and able to run as is. There are a few aid positions that we will continue to try to hire for continued support for the teachers. There will be a change to the administrative assistant role as well, as Abby Dahlberg will be coming on.
- Title – Lacy Cote has been hired for this position and has been working on evaluations, as well as engaging with preparatory courses for this role.

- Playground – Still in planning on how to best utilize the space we have and what different equipment would be most used by the students.
- Next Year – 8th grade will be added, and staff is already in place to accommodate this expansion.
- Sports Coop – Paperwork complete for coop with District 1 for sports for 7th grade.
- Substitute – Training upcoming, there are 8-9 Subs on the list.

5. Pastors Report

- Fr. Eberle gave an update on options for the necessary expansion for the 25-26 school year. We will be getting another modular and will coordinate where the two will sit for next year, as well as putting in more infrastructure to accommodate the additional load and usage. The board held an extended discussion on this and what options were available moving forward beyond the current, non-permanent expansion plan.
- Closing prayer said by Fr. Eberle and the meeting was adjourned at 6:01 pm. Next meeting will be held on Tuesday September 24th, at 5:30 pm.